

Centerfuse

Ellensburg Business Development Authority BOARD OF DIRECTORS MEETING MINUTES

Regular meeting held virtually

Wednesday, April 14, 2021

4:00-5:30 PM

Members in Attendance: James Jankowski, Chair; Linda Schactler, Vice Chair; Grant Clark, Treasurer; Garrett Poshusta, Secretary; John Perrie, Board Member; Del Bankston, Board Member and Jared Vallejo, Board Member

Others present: Stacey Engel, Ellensburg City Council Liaison, and Margaret Reich, Executive Director; presenters Patti Stacey, Kittitas County Solid Waste Director and Wendy Mifflin, Senior Planner HDR

1. Meeting Called To Order

Meeting was called to order at 4:02 PM

2. Approval of Agenda

Motion to amend the agenda to include discussion of CenterFuse board application from Andreas Bohman by Jared Vallejo, second by Linda Schactler. Motion approved by unanimous vote.

3. Approval of Minutes

Motion to approve March 2021 special and regular meeting minutes by Grant Clark, second by Linda Schactler. Motion approved by unanimous vote.

4. Board Business

a. Board Membership

As per the Charter, board membership is a minimum of seven members, but can be increased to nine. The board currently has seven members, and has received an application from Andreas Bohman. Motion to increase from a seven to a nine-member by John Perrie, second by Linda Schactler. Motion approved by unanimous vote.

Board discussion about the application received from Andreas Bohman. Motion to endorse Andreas Bohman's application and forward to the City of Ellensburg for confirmation by John Perrie, second by Jared Vallejo. Motion approved by unanimous vote.

b. Financial Reports

Board Treasurer, Grant Clark, presented financial reports.

c. Strategic Plan Implementation Update

The City of Ellensburg is in the process of selling the Ellensburg Incubator building located at 1000 Prospect, Ellensburg. The interlocal agreement between the City of Ellensburg and CenterFuse includes the provision for CenterFuse to be the city's property manager. The City and CenterFuse also have a lease agreement pertaining to this property. The board discussed next steps considering the sale of the building. Motion to update the interlocal agreement dated November 11, 2020, section 2(F) Incubator Management Services to end June 30, 2021 by John Perrie, second by Grant Clark. Motion approved by unanimous vote.

Motion to direct the Chair and Executive Director to provide 90-day notification of termination of lease agreement with City by Linda Schactler, second by Jared Vallejo. Motion approved by unanimous vote.

Board members Grant Clark and John Perrie reviewed the appraisal of the EBDA Airport building located at 3110 N. Airport, Ellensburg, and presented their recommendation for the board to accept the appraisal as is. Motion to accept the Airport Management Consulting Group appraisal for the building located at 3110 N Airport, Ellensburg by Linda Schactler, second by Grant Clark. Motion approved by unanimous vote.

Board discussion about other capital ventures including life sciences manufacturing and repurposing the soon-to-be former transfer station site, a framework for the CenterFuse Marketing Plan, broadband update, remote worker campaign, and update on the Distressed County Grant.

d. Recycling market update / presentation

Patti Stacey and Wendy Mifflin presented a status report and next steps for the Recycling Development Center grant funded work on centralized recycling and economic development.

5. Items for Future Consideration

The board received an update on legislative activity, specifically Tax Increment Financing and competing broadband bills before the Governor. Council member Engel requested the board to consider housing as a priority issue for economic development.

6. Adjournment – time 5:30 Motion to adjourn by Grant Clark.

Drafted: 4/15/2021

Approved:



Submitted by: Margaret Reich