



## Centerfuse

### Ellensburg Business Development Authority BOARD OF DIRECTORS MEETING MINUTES

Regular meeting held synchronously in-person and virtually  
**Wednesday, July 14, 2021**  
**4:00-5:30 PM**

Members in Attendance: James Jankowski, Chair; Linda Schactler, Vice Chair; Garrett Poshusta, Secretary; John Perrie, Board Member; Jared Vallejo, Board Member; Andreas Bohman, Board Member and Del Bankston, Board Member

Excused: Grant Clark, Treasurer

Others present: Stacey Engel, Ellensburg City Council Liaison, Heidi Behrends Cerniwey, City Manager and Margaret Reich, Executive Director

#### 1. Meeting Called To Order

Meeting was called to order at 4:03 PM

#### 2. Approval of Agenda

Motion to approve the meeting's agenda by Jared Vallejo, second by John Perrie. Motion approved by unanimous vote.

#### 3. Approval of Minutes

Motion to approve June 2021 regular meeting minutes by Del Bankston, second by John Perrie. Motion approved by unanimous vote.

#### 4. Board Business

##### a. Financial Reports

Executive Director, Margaret Reich, presented financial reports.

In consultation with Board Treasurer Grant Clark, Margaret Reich asked the board to consider directing staff to write-off \$17.12 past due on the Foundry Hardware account. Motion to approve write-off of \$17.12 by Del Bankston, second by John Perrie. Motion approved by unanimous vote.

##### b. Strategic Plan Implementation Update

Board Chair James Jankowski provided an update on the sale of the Prospect Building. Margaret Reich, Executive Director, shared information about bonding.



Jared Vallejo introduced the board to the development website for CenterFuse. Board members are requested to click through the website and provide updates to staff. Business recruitment activities include work on broadband, onboarding meeting with Enapter, progress reporting on proposed new developments and meetings with local partners.

The board reviewed, discussed, and amended a resolution directing staff to pursue a grant application to the National Telecommunications and Information Administration's Broadband Infrastructure Program. Motion to approve pursuit of grant application by John Perrie, second by Garrett Poshusta. Motion approved by unanimous vote.

City Manager Heidi Behrends Cerniwey provided updates to the emerging Ellensburg Economic Development Fund. The balance in the fund is \$706,000. Ellensburg City Council is allocating \$75,000 to support hiring an economic development strategy consultant in partnership with Kittitas County; the balance of the fund is frozen until a countywide economic development strategic plan is in place. Manager Cerniwey also talked about the next steps with the updates to the Economic Development chapter of the Ellensburg Comprehensive Plan.

c. Strategic Plan Timeline Review

Board Chair Jankowski shared the updated Gantt timeline for implementation of the strategic plan.

**5. Items for Future Consideration**

The board started a discussion about the need for the Board Chair to be physically located in Ellensburg. The board asked to continue this discussion at the August 2021 board meeting.

**6. Adjournment** – time 5:44 Motion to adjourn by Del Bankston.

**Drafted: 6/15/2021**

**Approved:**



**Submitted by:** Margaret Reich