



Centerfuse

Ellensburg Business Development Authority BOARD OF DIRECTORS MEETING MINUTES

Regular meeting held synchronously in-person and virtually
Wednesday, October 13, 2021
4:00-5:30 PM

Members in Attendance: James Jankowski, Chair; Linda Schactler, Vice Chair; Grant Clark, Treasurer; Garrett Poshusta, Secretary; John Perrie, Board Member; Jared Vallejo, Board Member; Andreas Bohman, Board Member and Del Bankston, Board Member

Others present: Rich Elliott, Ellensburg City Council liaison; Margaret Reich, Executive Director; Amanda Blackmore; Bob Rapp

1. Meeting Called To Order

Meeting was called to order at 4:02 PM

2. Approval of Agenda

Motion to approve the meeting's agenda by Del Bankston, second by John Perrie. Motion approved by unanimous vote.

3. Approval of Minutes

Motion to approve September 2021 regular meeting minutes by John Perrie, second by Jared Vallejo. Motion approved by unanimous vote.

4. Board Business

- a. The board met with two applicants to fill the one board vacancy. Each applicant was vetted by the board and/or Executive Director prior to the board meeting and their skills filled a gap present in the composition of the present board.
- b. Financial Reports
Treasurer, Grant Clark, presented financial reports.
- c. Executive Director report
Executive Director Margaret Reich presented matters for board consideration and questions to the board including grant funding, a look at employment data for 2015-2020, and a sample of inbound activity as well as agreement on criteria for curating new businesses. The board discussed the review and, if needed, update to the Bylaws and Charter. The board tasked the Executive Director to do the first review and make recommendations, if any, to the board's Executive Committee.



Motion to approve resolutions 3, 4 and 5, with minor amendment (res 5 added notify Chair and Treasurer), which pertain to applying for grants by John Perrie, second by Jared Vallejo. Motion approved by unanimous vote.

5. Items for Future Consideration

The board created a sub-committee to develop a short-term strategic plan. The board and the Executive Director will perform an annual review of the Executive Director. The board was informed of the roles of the chair, vice chair, treasurer, and secretary, and is considering the roster for 2022.

The board discussed the current board vacancy and the discussions with the two top applicants. Motion to recommend the Mayor appoint Bob Rapp to join the CenterFuse board by John Perrie, second by Grant Clark. Motion approved by unanimous vote.

6. Adjournment – time 5:32 Motion to adjourn by Del Bankston.

Drafted: 10/14/2021

Approved:



Submitted by: Margaret Reich

