



Centerfuse

Ellensburg Business Development Authority BOARD OF DIRECTORS MEETING MINUTES

Regular meeting held synchronously in-person and virtually
Wednesday, December 8, 2021
4:00-5:30 PM

Members in Attendance: James Jankowski, Chair; Linda Schactler, Vice Chair; John Perrie, Board Member; Jared Vallejo, Board Member; Andreas Bohman, Board Member, Del Bankston, Board Member and Bob Rapp, Board Member

Others present: Amanda Blackmore (public), Laura Troyani (PlanBeyond) and Margaret Reich, Executive Director. Rich Elliott, Ellensburg City Council liaison (phoned in)

Excused: Grant Clark, Treasurer and Garrett Poshusta, Secretary

1. Meeting Called To Order

Meeting was called to order at 4:04 PM

2. Approval of Agenda

Motion to approve the meeting's agenda by Linda Schactler, second by Andreas Bohman.
Motion approved by unanimous vote.

3. Approval of Minutes

Motion to approve November 2021 regular meeting minutes by John Perrie, second by Bob Rapp. Motion approved by unanimous vote.

4. Board Business

a. Financial Reports

Margaret Reich, Executive Director, presented financial reports and provided an update to the board about the account sent to collections.

b. Market Research Presentation

PlanBeyond presented summary findings and recommendations of the segmented market research study focused on existing CenterFuse customers. The board will review the final report and discuss report adoption at the January 2022 meeting.

c. Executive Director report



Executive Director Margaret Reich presented information, matters for board consideration and questions to the board including pursuing grant funding from the USDA Rural Business Development Grant (RBDG) program, county/city economic development update kick-off meeting, city's 30-day notice to terminate/amend interagency agreement, and city council's disapproval of then referral to 2022 the update to the Economic Development Chapter of the Ellensburg Comprehensive Plan. The board questioned Ellensburg City Council liaison, Rich Elliott, about the council action on the economic development chapter, however he did not respond to questions.

Motion to approve resolution 6 authorizing the Executive Director to prepare and submit a grant application to the USDA RBDG by John Perrie, second by Bob Rapp. Board discussed the possible use of grant funds.

- d. Board Roster 2022
Chair Jankowski nominated a slate of officers for 2022: Garrett Poshusta, Chair; Andreas Bohman, Vice Chair; Grant Clark, Treasurer; and Del Bankston, Secretary. Elections will be held at the board's January 2022 meeting.
- e. Draft 2022 CenterFuse Budget
The board discussed the draft 2022 CenterFuse budget and how it supports the board approved 2022 goals, objectives, and outcomes.

5. Items for Future Consideration

Items listed in the agenda will be carried forward to the January 2022 board meeting.

6. For the good of the order

Board discussion on the Executive Director position.

7. Adjournment – time 5:40 Motion to adjourn by Andreas Bohman

Drafted: 12/9/2021

Approved: 

Submitted by: Margaret Reich

