



# ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY

## BOARD OF DIRECTORS MEETING

Tuesday, April 19, 2016 5:30 p.m.

Chamber of Commerce Conference Room

609 N Main Street, Ellensburg

Amended

### Board Members:

Chair, Craig Smith ✓ John Perrie ✓  
 Vice Chair, Ric Byham ✓ Bruce Tabb ✓  
 Treasurer, Grant Clark ✓ Nicalee Smith ✓  
 Secretary, Isa Harrison ✓ Steve Townsend ✓

### Staff:

Jim Armstrong ✓  
 Sarah Truglio ✓  
 Lindsey Ozbolt ✓

## MEETING AGENDA

5:35 called to order by Ric

- I. Approve Agenda *John - approve revised agenda  
Bruce - 2nd*
- II. Consent Agenda
  - a. Approval of the Minutes *Bruce approve Passed  
Ric 2nd*
- III. Financials
  - a. Aging Report *Jim updated*
  - b. Balance Sheet
  - c. Cumulative Budget
- IV. Old Business
  - a. Board Vacancy
  - b. Bylaws Update
  - c. Incubator Update - Bio-Diesel *Jim contacted*
  - d. Sale of City Dolarway Property - Update *Pennison They have not removed all*
- V. New Business
  - a. EBDA funding for boutique hotel
  - b. Vacant Spaces at Airport & Incubator
  - c. Incubator Inspection Results
  - d. Incubator Policies & Marijuana Lease Policy
  - e. Lease Updates
  - f. Strategic Plan Update

\* Need signature cards complete  
 Lindsey work w/ Grant & chair

\* Send out Mubken report to board

\* CWEC project list to all

- Ralph in years + \$5000-

*Ric opened mtg*

Passed

Passed

*Grant passed John 2nd*

*7:09pm*

Next EBDA Board meeting will be: May 17, 2016