



# ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY

## BOARD OF DIRECTORS MEETING

Tuesday, May 17, 2016 5:30 p.m.

Chamber of Commerce Conference Room

609 N Main Street, Ellensburg

### Board Members:

Chair, Craig Smith ✓ *Family emergency*  
Vice Chair, Ric Byham ✓  
Treasurer, Grant Clark ✓  
Secretary, Isa Harrison ✓  
John Perrie ✓  
Bruce Tabb ✓  
Nicalee Smith  
Steve Townsend ✓

### Staff:

Jim Armstrong ✓  
Lindsey Ozbolt ✓  
Sarah Truglio ✓

## AMENDED MEETING AGENDA

*5:30pm*

- I. Approve Agenda *Amend to do New business before old business* *Nicalee 1st Steve 2nd*
- II. Consent Agenda 5 minutes
  - a. Approval of the Minutes *Steve 1st Grant 2nd*
- III. Financials 15 minutes
  - a. Aging Report *accept financials & financial committee*
  - b. Balance Sheet
  - c. Cumulative Budget *Grant 1st, John 2nd*
- IV. Old Business 25 minutes
  - a. Checking/Savings accounts signatories
  - b. Board Vacancy – Nominating committee update
  - c. By-Laws Review – Ongoing
  - d. City Dolarway Property – Update
  - e. Marijuana policy - Update
  - f. Incubator Update – Bio-Diesel & Ellensburg Distillery
  - g. Incubator Leases & Policies
  - h. Vacant Spaces at Airport & Incubator - Update
- V. New Business 15 minutes
  - a. Prospective new tenant at airport
  - b. Prospective new tenant at incubator
  - c. Properties site visit discussion
  - d. Incubator Roof