



ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY BOARD OF DIRECTORS MEETING MINUTES

Board Members:

John Perrie, Chair
Deborah Bezona, Vice Chair
Grant Clark, Treasurer
Steve Townsend, Secretary

Linda Schactler
Carolyn Honeycutt
Scott Fendley

Council Liaison:

Bruce Tabb

Staff:

Margaret Reich

Wednesday October 25, 2017- 5:30 pm
City Council Conference Room
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Grant Clark, Deborah Bezona, Scott Fendley, Linda Schactler, Carolyn Honeycutt, and Margaret Reich

Absent: None

Chair Perrie called the meeting to order at 5:30 PM

Motion to approve agenda for the regular meeting of the EBDA. Board Member Schactler; second Board Member Perrie.

Approved.

Motion to approve the amended agenda of the regular meeting of the EBDA. Board Member Schactler; second Board Member Townsend.

Approved.

Meeting agenda amended to include resignation of board member Puntenney.

Motion to approve September 2017 minutes. Board Member Schactler; second Board Member Bezona.

Approved.

Motion to reduce the number of board members from nine to seven. Board Member Townsend; second Board Member Fendley.

Approved.

The EBDA Charter, Article VI, Section 6.02, allows for the number of Board members to be increased to nine or decreased to seven.

NEW BUSINESS

Motion to appoint Deborah Bezona to serve as Vice Chair for the remainder of this calendar year. Board Member Honeycutt; second Board Member Fendley.

Approved.

The Vice Chair seat was vacated by the resignation of Isa Holsclaw.

Board Member Townsend requested and brought forth the following: *Please add to the agenda a disclosure that I need to make to the Board that Chuck Zimmerman, who represents the EBDA, also represents my hotel investment group on a specific matter related to the hotel project. Neither Chuck*

nor the City attorney believe there is a conflict. I just want to disclose it so that it is memorialized in the Minutes.

OLD BUSINESS

The Conference of Government grant funds are available for the EBDA Airport Building roof replacement. A letter confirming funds is in the works, and anticipated to be received early the week of 10/30/17.

STAFF REPORTS

SBA/EBDA 2017 Ellensburg Small Business Fair November 8, 2017. Microloan options and reconfiguration discussion ensued, with consideration to early payoff of the EBDA Airport Building CERB loan. Property management firm has been hired to manage preventative, non-emergency and emergency maintenance at the Ellensburg Business Incubator Building and the EBDA Airport Building.

Meeting adjourned 7:00 PM

Drafted: 10/27/2017

Approved: 11/7/2017