



**ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

REGULAR MEETING

Wednesday August 8, 2018- 4:00 pm
City Hall – Council Conference Room
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Deborah Bezona, Grant Clark (4:30), Linda Schactler, Scott Fendley, Steve Townsend. Jared Vallejo, Bill Provaznik, Staff Carolyn Honeycutt, and Council Liaison Bruce Tabb

Excused absence: James Jankowski

Chair Perrie called the meeting to order at 4:00 PM

Motion to approve the agenda of the August 8, 2018 Meeting of the EBDA. Board Member Fendley; second Board Member Vallejo.
Approved.

Motion to approve July 11, 2018 minutes. Board Member Schactler; second Board Member Bezona.
Approved.

New Business

- a. Discussion on new wind facilities. No action taken.
- b. **Motion to discontinue the EBDA Microloan Program effective immediately.** Board Member Townsend; second Fendley.
Approved.
- c. Recap of meeting with Joseph Williams from the Department of Commerce. Joseph also toured the Incubator and met with CWU.

Old Business

- a. Strategic Planning – Reviewed highlights of meeting with an existing business – Member Vallejo will put together a document for members to keep track of information gathered at the other business meetings. Member Vallejo will put together a Marketing/Branding sub-committee meeting. Staff will contact utilities for information on power/water rates.
- b. Bruce Tabb gave updates on the Town Center project as well as Opportunity Zones and the idea of utilizing the Certified Creative District designation as an economic driver.

Financials

Staff will be putting together an updated budget. Budgets act as spending authority by the Board and the payoff of the CERB loan is not in the original budget. A Supplemental Budget and Budget Resolution will be presented at the September meeting and a draft of the 2019 budget will be presented at the October meeting to begin discussion.

Staff Reports

Received the first Morrisette-Hays repayment from Olympic Credit Union. Community

Development Director Kirsten Sackett and Member Schactler will represent the EBDA at the COG meeting on August 15, due to staff travel. Staff is working with Sackett on handling of property management for both the Incubator and the Airport. At this time, staff is reviewing the use of Accolade and whether or not this is working well.

Other

Meeting adjourned 5:30 PM

Drafted: 8/29/18

Approved: 9/12/18