



**ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES**

REGULAR MEETING

Wednesday October 10, 2018- 4:00 pm  
City Hall – Council Conference Room  
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Deborah Bezona, Jared Vallejo, Grant Clark, Linda Schactler, Steve Townsend, Bill Provaznik, Staff Carolyn Honeycutt

Excused absence: James Jankowski, Scott Fendley

Chair Perrie called the meeting to order at 4:00 PM

Staff requested that an EDA funding request letter be added as item 4.D. under New Business.

**Motion to approve the amended agenda of the October 10, 2018 Meeting of the EBDA.** Board Member Townsend; second Board Member Clark.

**Approved.**

Board Member Townsend asked for the word "same" to be removed from Old Business a.I. meeting minutes.

**Motion to approve September 12, 2018 amended minutes.** Board Member Schactler; second Board Member Townsend.

**Approved.**

**New Business**

- a. Board Member Clark discussed the 2019 budget. If anyone has requests for budget items, please get them to staff before the next meeting. Staff informed members that budget resolutions do not go to council. COG awarded the EBDA \$40,000 in Distressed Sales Tax pending final approval by County Commissioners.
- b. There is merit to meeting with the Kittitas County Chamber board regarding the future of economic development, but this should wait for the new Chair to be in place and staffing to get settled. Staff will reach out to the Director of Economic Development, Laura Bobovski, regarding attending future EBDA meetings.
- c. Staff and Chair provided background on the Hobart lawsuit, which has been pending with no action for many years. Staff will update the Chamber, as they are also listed in the suit, and will reach out to Keith Smith who is the insurance agent.
- d. Letter request from Ellensburg Downtown Association for \$250 for two-year financial support for NxLevelL Entrepreneur Course.

**Motion to approve \$250 for the EDA NxLevelL Entrepreneur Course.** Board Member Schactler; second Board Member Provaznik.

**Approved.**

**Old Business**

- a. I. Member Bezona shared Mountain High Sport business visit highlights. Staff will update the

list of visits and get it out to everyone.

II. Member Vallejo presented the work of the Marketing Committee and unveiled a potential new name: Ellensburg CenterFuse Group. The marketing group will continue to move this name and a marketing plan forward. Member Vallejo will present the name to council at the November 5 meeting.

**Motion to adopt Ellensburg Centerfuse Group as the dba of the Ellensburg Business Development Authority.** Board Member Schactler; second Member Provaznik.  
**Approved.**

- b. Airport Update – this has not moved forward with the Commissioners. Staff will find out when the next meeting for the Airport takes place and will send it out.
- c. Comparisons – No update as Member Fendley was called out of town.

**Financials** – Board Member Clark provided updates.

**Staff Reports** – Staff reviewed the Opportunity Zone meeting in Wenatchee attended by herself, Member Bezona and Laura Bobovski. Gigglydoo (aka Meda Nova) Open House is October 18 – Member Provaznik will send details. ASI Arden lease renews in February and they can ask for a one year extension 90 days in advance. A 30-day written cancellation of contract notice was issued to Accolade.

**Other:** None

**Adjournment:** Meeting adjourned 5:20 PM

**Drafted:** 10/15/18

**Approved:** 11/14/18