



**ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

REGULAR MEETING

Wednesday, February 13, 2019 - 4:00 pm
City Hall – Council Conference Room
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Bill Provaznik, Jared Vallejo, Grant Clark, Linda Schactler, Deborah Bezona, James Jankowski. Staff Carolyn Honeycutt.

Excused absence: Steve Townsend, Scott Fendley.

Chair Schactler called the meeting to order at 4:00 PM

Motion to approve the agenda of the February 13, 2019 Meeting of the EBDA. Board Member Perrie; second Member Bezona.

Approved.

Motion to approve December 12, 2018 corrected minutes and January 9, 2019

Minutes. Board Member Clark; second Member Vallejo.

Approved.

Board Business

- a. Board approved a two absences (February and March) for Board Member Scott Fendley. Member Fendley can request additional time in April if needed.

Motion to appoint Member Perrie as Interim Secretary. Board Member Clark; second Member Vallejo.

Approved.

- b. Marketing: Member Vallejo shared an update on the status of the work with Design Plus. Staff shared an update on the search for a CWU student intern to work on a database and website.
- c. Chair Schactler and staff shared updates on Bowers Field Airport and continued talks between County Commissioners and CWU. At this time CWU's future at the airport is very uncertain.
- d. 2019 Workplan – Chair Schactler reviewed the workplan and assignments. Each group is to meet and provide updates at future meetings. Member Jankowski will create a template to for goals and progress sharing.

Motion to accept Strategic Workplan as a framework for 2019. Board Member Bezona; second Member Clark.

Approved.

- e. **Motion to approve letter of support for County legislative request for expansion of I90 lanes from Easton to Cle Elum.** Board Member Clark; second Member Jankowski.

Approved.

Board authorized staff to write and sign future letters of support and email them to the board for feedback, in order to expedite future letters. If a member has a concern

it will be discussed at the next meeting.

- f. Member Clark review financial reports and an update on CD.[CH please spell out and define]

Motion to approve opening a \$100 savings account and \$75,000 16-month CD at Solarity Credit Union. Board Member Clark; second Vallejo.

Approved.

Executive Director Report – Staff is a judge for the Enterprise Challenge Grant and will continue to be an instructor for NxLevel. Staff and Chair Schactler attended at Chamber of Commerce initial meeting on County Economic Development. Staff is working with Community Development on zoning issues, which will go to Planning Commission and then there will be a public outreach. Board is encouraged to participate in the outreach. Staff recently worked with 3 entities on development issues and assisted in finding a solution for Meda Nova to stay in their current location. Member Perrie shared appreciation for the staff of the City Community Development office.

Adjournment: Meeting adjourned 5:15 PM

Drafted: 2/14/2019

Approved: 3/13/2019