

**ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY**  
**dba CenterFuse**  
**BOARD OF DIRECTORS MEETING MINUTES**

REGULAR MEETING  
Wednesday, September 11, 2019 - 4:00 pm  
City Hall – Council Conference Room  
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Bill Provaznik, Jared Vallejo, Linda Schactler, Garrett Poshusta, Jamie Rosen, Steve Townsend, James Jankowski and staff Carolyn Honeycutt.

Excused absence: Grant Clark

Chair Schactler called the meeting to order at 4:00 PM.

**Motion to approve September 11, 2019 Agenda.** Townsend; second Vallejo.  
**Approved.**

**Motion to approve July 10, 2019 Minutes.** Poshusta; second Jankowski.  
**Approved.**

**Board Business**

1. Support for County Manger – Board discussed whether CenterFuse should support the hiring of a county manager, which has come up in conversation and at the candidate forum recently. No formal action taken.
2. Committee Reports.
  - a. FutureForce – The local news release is written and will be distributed in the area. The *Daily Record* published it on Tuesday. This release will be adjusted for distribution in western Washington. The website is complete and a consultant hired to get social media up and going. Staff will send out links to the website, FaceBook, and Linked In. Instagram will be added later. Rosen and staff will attend the Cascadia Innovation Corridor Conference on October 3.
  - b. SpaceForce – Evaluation of the buildings is nearing completion, as is the formal report on the Incubator.
  - c. MegaForce – *UnWind Session I: A casual town hall on business development in Ellensburg* is Tuesday, Sept. 17. 400 postcards were mailed to businesses 3-10 years established. Staff will contact videographer about shooting at the event (both photos and video).

**Executive Director Report** – CWU Brewing will host some holiday events in their space, which is allowed per their lease. Work continues on the airport lease. Once Clark and staff review the edits from Chuck Zimmerman, it will be sent to the board and then to the county.

**Adjournment:** Meeting adjourned 5:00 PM

**Drafted:** 9/12/19  
**Approved:** 10/9/19