

**ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY**  
**dba CenterFuse**  
**BOARD OF DIRECTORS MEETING MINUTES**

REGULAR MEETING  
Wednesday, December 11, 2019 - 4:00 pm  
City Hall – Council Conference Room  
501 N. Anderson Street, Ellensburg

In attendance: John Perrie, Jamie Rosen, Jared Vallejo, Linda Schactler, Garrett Poshusta, Grant Clark, James Jankowski, and staff Carolyn Honeycutt.

Excused absence: Steve Townsend, Bill Provaznik

1. Chair Schactler called the meeting to order at 4:00 PM.
2. **Motion to approve December 11, 2019 Agenda.** Vallejo; second Clark.  
**Approved.**
3. **Motion to approve October 9, 2019 Regular Meeting Minutes.** Poshusta; second Perrie.  
**Approved.**
4. **Board Business**
  - A. Board Member Vacancies.  
**Vallejo nominated Grant Clark to a three year term on the CenterFuse Board.**  
**Approved.**  
**Poshusta nominated James Jankowski to a three year term on the CenterFuse Board.** **Approved.**  
**Perrie nominated Jared Vallejo to a three year term on the CenterFuse Board.**  
**Approved.**  
Staff will forward these names to Council for confirmation and reach out and meet with the other candidates.
  - B. 2020 Slate of Officers for January Election.  
**Schactler nominated Jared Vallejo for Chair**  
**Perrie nominated Linda Schactler for Vice Chair**  
**Schactler nominated John Perrie for Secretary**  
**Schactler nominated Grant Clark for Treasurer**  
Slate of Officers will be nominated and voted on at the January 2020 CenterFuse Board Meeting:
  - C. Review and Approve Interlocal and Incubator Lease.  
**Motion to adopt the Interlocal with amendments, removing sections 2.2 F #3, #4, #5, #6, and #7, and forward to City Council for adoption.** Schactler; second Vallejo.  
**Approved.**  
**Motion to accept Incubator Lease as presented.** Clark; second Perrie.  
**Approved.**
  - D. Board discussed Board Assessment Survey results.

E. Board reviewed 2019 Committee and Board Accomplishments and 2020 Workplans.

5. January Planning Retreat – Rosen, Poshusta, Vallejo, and Schactler volunteered to be on the Planning Retreat Committee, with Jankowski as an alternate.

6. Budget Approval and Resolution – Board discussed support of removal of the sunset for the .09 funding, which happens in 2023.

**Motion to approve CenterFuse endorsing .09 funding sunset removal.** Perrie;  
second Clark.

Approved.

**Motion to approve 2020 budget and resolution adding \$50,000 to Due from Government Income and \$50,000 Professional Fees Expenses for PWB Broadband Feasibility Study.** Clark; second Rosen.

**Approved.**

7. **Executive Director Report** – Staff provided updates on the airport land lease with the county, Chamber Legislative Day (December 16, not the 9<sup>th</sup>), Incubator tenants, PWB approval of \$50,000 grant for broadband feasibility study, and airport building tour with David Chamberlain. Correction on report – one of the distilleries mentioned in the report (Applejax) is not a CWU group, as they have no affiliation with the university.

**Adjournment:** Meeting adjourned 5:15

**Drafted:** 12/17/19

**Approved:** 1/8/2020