

ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY
dba CenterFuse
BOARD OF DIRECTORS MEETING MINUTES

SPECIAL MEETING
Wednesday, May 20, 2020 – 4:00 pm
Virtual Meeting

In attendance: Jared Vallejo, Linda Schactler, Garrett Poshusta, Grant Clark, James Jankowski, John Perrie, City Councilmember Stacey Engel; board applicant, Andreas Bohman and City staff Beth Leader and Kirsten Sackett.v Jake Mayson with CWHBA

Excused absence: None

1. Chair Vallejo called the meeting to order at 4:00 pm
2. Agenda approved as presented. John Perrie moved, Grant Clark seconded. Motion approved with all in favor.
3. Approval of Minutes. John Perrie moved to approve the minutes of the January 8, January 24, and April 15 meetings. Garrett Poshusta seconded. Motion approved with all in favor.
4. Board Business

a) **Review Potential Member Applications**

Mr. Bohman introduced himself and reviewed his experience. He answered questions from board members.

James Jankowski moved to appoint Andreas Bohman as the seventh member of the EBDA. Garrett Poshusta seconded. Motion approved with all in favor.

b) **Discussion of Discount Rent for Tenants and Past Due Accounts**

James reviewed information discussed at the sub-committee meeting regarding deferral of tenant rent. John Perrie recommended Jared and Linda speak with the tenants about the opportunities to defer rent. Jared and Linda agreed to speak with tenants.

c) **Outline of Current Open Projects and Next Steps**

Jared gave an update on the status of the website, which is almost complete.

Incubator space – members asked if appraisal has been done. Beth will check.

Members discussed setting a deadline for the appraisal to be completed.

Linda Schactler moved the board request the City Council have a formal appraisal performed of the Incubator facility, to be scheduled no later than August 1, 2020. Garrett seconded. Motion approved with all in favor

RFP – one submittal has been received and will be forwarded to the other members.

d) Subcommittee Work Plans

No new information was noted. There was discussion about assistance with scheduling the sub-committee meetings. There was discussion about the Broadband project and how to move forward.

e) Approval of Vouchers

Grant Clark moved to approve the vouchers as presented. Linda Schactler seconded. Motion approved with all in favor.

Beth briefly reviewed information with the board concerning: EBDA tax return, Assessment Audit costs and payment of leasehold taxes.

Adjournment: Meeting adjourned 5:20 pm

Drafted: 5/20/2020

Approved: 6/17/2020