



Centerfuse

Ellensburg Business Development Authority
BOARD OF DIRECTORS MEETING MINUTES
Regular meeting held synchronously in-person and virtually
Wednesday, April 13, 2022
4:00-5:30 PM

Members in Attendance: Garrett Poshusta, Chair; Grant Clark, Treasurer; Del Bankston, Secretary; John Perrie, Board Member; Jared Vallejo, Board Member; Jennifer Lubanski, Board Member, and Bob Rapp, Board Member

Excused: Andreas Bohman, Vice Chair; James Jankowski, Board Member

Others present: Deanna Gregory, Pacifica Law Group; Rich Elliott, Ellensburg City Council liaison; and Margaret Reich, Executive Director

1. Meeting Called To Order

Meeting was called to order at 3:58 PM

2. Approval of Agenda

Secretary Bankston mentioned the March 2022 meeting minutes were approved, but the March minutes contained in the board packet had the signature missing.

Motion to approve the meeting's agenda by Del Bankston, second by John Perrie. Motion approved by unanimous vote.

3. Approval of Minutes

Motion to approve March 2022 regular meeting minutes by Del Bankston, second by Jared Vallejo. Motion approved by unanimous vote.

4. Board Business

a. Organizational Effectiveness

Grant Clark, Treasurer presented the financial reports. Executive Director Reich presented a resolution to charge off remaining debt of past tenant after collection activity.

Motion to adopt resolution 2 and direct staff to charge off balance on Meda Nova account as per the CenterFuse/EBDA Bad Debt Policy by Grant Clark, second by John Perrie. Motion approved by unanimous vote.



Guest Deanna Gregory of the Pacifica Law Group presented information about bonding to the board. The board received two handouts 1) Tax-Exempt Bonds: A Quick Guide to Private Business Use and 2) Local Financing Tools: Public development Authority Projects.

Executive Director Reich presented information about the carport building extension at the EBDA Business Park (airport building). The board discussed the proposal as submitted and decided they wanted to solve the tenant space and equipment needs, but not as presented. The board would consider an alternative, perhaps a cost share since the tenant's lease term is ending and other tenants located in the airport building have made leasehold improvements without financial assistance. The board is mindful of a second building in the planning stages for CenterFuse and doesn't want to adversely impact the ability to move forward as planned.

b. Build Local Capacity

Board member Lubanski shared information about the Arts Community Visioning session. Board Chair Poshusta attended the recent TIP Strategies Economic Development Steering Committee meeting and he talked about the development guidelines presented at the meeting and the ranked economic development priorities.

c. Marketing

The updates to the CenterFuse website were shared with the board. Launch of the updated website is anticipated later this week. Google G4 analytics are set up for both the Start In Ellensburg and CenterFuse websites. Placement of Facebook ads for the Start In Ellensburg website are underway as well as business listings on Google for both Start In Ellensburg and CenterFuse.

d. Business Recruiting

Executive Director Reich notified the board of the submittal of two federal direct spending requests to Rep. Kim Schrier – one for a countywide biomass study (\$250,000) and a second for the construction of a wood products cluster building (\$2,500,000). The plan is to submit these same two proposals to both Sen. Patti Murray and Sen. Maria Cantwell by week's end.

5. **For the good of the order**

Bob Rapp is hoping to work with the city regarding electric vehicle charging stations; board member Vallejo is also interested. Executive Director Reich provided an update on broadband installation by Consolidated including 3,000 FTH in 2022, and the remainder of Ellensburg by Q2 2023.

6. **Adjournment** – time 5:37 Motion to adjourn by Del Bankston

Drafted: 4/14/2022

Approved: *Del Bankston*

Submitted by: Margaret Reich