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# Ellensburg Business Development Authority    MINUTES

Board of Directors Meeting, Tuesday, March 15, 2016  
@ Kittitas County Chamber of Commerce  
609 N Main Street Ellensburg, WA 98926

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**Present:** Ric Byham, John Perrie, Nicalee Smith, Craig Smith, Grant Clark

**Staff:** David Bowen, Jim Armstrong

Quorum was established. Meeting called to order at 5:30 p.m. by Craig Smith.

**I. Minutes** **Motion** by Ric to approve the February Minutes. Seconded by John. Motion approved.

## **II. Financials:**

David presented the financials and announced that on March 14 a judgment for \$22,485 was awarded to EBDA against CW Biodiesel. The debt will now go to collection. **Motion** by Grant to approve the financials, Seconded by John. Motion approved.

## **IV. Old Business**

- a. **Board Member Nomination Update:** During discussion, Craig and John suggested consideration of Steve Townsend and Carolyn Honeycutt for the board.
- b. **By-Laws Review:** Need to appoint task force to look for proposed edits to the By-Laws. Wait for a full Board to start the process.
- c. **Hobart Machined Products:** Hobart has moved out of Airport bays 1 & 2, which are now rentable.
- d. **Tripp Muldrow Report:** Complete and adopted as final by Council - Copy to be emailed to Board members
- e. **City Dolarway Property:** The City needs to formally surplus the property, after which EBDA will be charged with arranging for a realtor/realtors to market it.

## **V. New Business:**

- a. **Signature card changes:** New signatories needed at Cashmere Valley Bank and Bank of the West. **Motion** by Grant to approve Craig, Grant and Jim as signers. Second by Ric. Motion approved.
- b. **Vacant Airport Spaces:** David said he would make sure the vacant Airport bays were placed on the EBDA website.

## **VI. Good of the Order:**

- a. Ric asked about the Central WA Economic Development District project list. David said he would forward to the board.
- b. David announced that this would be his last board meeting because he was taking a position with WA Department of Ecology. He was wished the best by the board.

**VII. Adjourn** - Meeting adjourned at 6:10 p.m.