



Centerfuse

Ellensburg Business Development Authority BOARD OF DIRECTORS MEETING MINUTES

Regular meeting held synchronously in-person and virtually

Wednesday, March 8, 2023

4:00-5:30 PM

Members in Attendance: Garrett Poshusta, Chair; Grant Clark, Treasurer; Del Bankston, Secretary; John Perrie, Board Member; Jennifer Lubanski, Board Member, James Jankowski, Board Member; Jared Vallejo, Board Member; and Bob Rapp, Board Member

Others present: Shannon Noel, public; Dawn Alford, public; Jeff Snedeker, Arts Commission member; Rich Elliott, Ellensburg City Council liaison; and Margaret Reich, Executive Director

Absent: Andreas Bohman, Vice Chair

1. Meeting Called To Order

The Chair called the meeting to order at 3:57 PM

2. Approval of Agenda

Motion to approve the March 2023 meeting agenda by John Perrie, second by Grant Clark.
Motion approved by unanimous vote.

3. Approval of Minutes

Motion to approve the February 8, 2023 regular meeting minutes by Bob Rapp, second Jennifer Lubanski. Motion approved by unanimous vote.

4. Public Comment

Jeff Snedeker introduced himself and is a member of the Arts Commission.

5. Board Business

a. Organizational Effectiveness

Grant Clark, Treasurer presented the financial reports.

Executive Director Reich engaged the board in discussion about the metrics report and the Innovation Cluster Accelerator Program Launch.

Motion to approve Resolution 2023-03 and authorize staff to pursue an application to the Washington State Department of Commerce's Innovation Cluster Accelerator Program Launch for the wood products sector by John Perrie, second by Del Bankston.
Motion approved by unanimous vote.

b. Build Local Capacity



Executive Director Reich and Shannon Noel shared information about the state of the county event and plan launch on March 7th. The Ellensburg Arts and Culture Alliance Resource Team reviewed RFP response and CenterFuse is in the process of awarding a professional services contract to Place Dynamics to perform a study of artist production and performance space in Ellensburg.

c. Marketing

The board discussed the February digital reports and the key industry recommendations. Staff will include an update to the implementation of the key industry recommendations in future board packets.

d. Business Recruiting & Expansion

The Executive Director provided a progress report on prospective large distribution center and grant funded projects including the USDA Non-Residential Building and Land data collection, the CERB I-90 West Interchange Private Development study, the CERB Value-Added Wood Products study, Cat Tank and food truck projects.

CenterFuse is expanding information on the Start In Ellensburg website to include new residential and commercial permits and commercial permits with tenant improvements over \$100,000. This information is slated for launch late March 2023.

6. **For the good of the order**

Executive Director Reich advised the board of a presentation to noon Rotary, potential new hire as Economic Development Executive Assistant, contract work with the City of Kittitas (EV charging station grant), contract work with Kittitas County (broadband), and CenterFuse's involvement with CWU, others in a response to the USEDAs RFI for Tech Hubs.

7. **Adjournment** – time 5:24 Motion to adjourn by Del Bankston

Drafted: 3/13/2023

Approved: *Del Bankston*

Submitted by: Margaret Reich

